



Australian Meals on Wheels Association Incorporated

Twenty Fifth Annual Report and Financial Statements 2014-2015

**Presented at the Annual General Meeting of the Association
held on Wednesday, 23 September 2015
in the Grevillea Room at the Intercontinental Adelaide**

Secretariat:

PO Box 406
UNLEY SA 5061
Email:
Internet:

Telephone: (08) 8271 8700
Facsimile: (08) 8271 1605
amowa@mealsonwheelssa.org.au
www.mealsonwheels.org.au

Table of Contents

Purpose and Strategies	1
Board of Governors	2
Patron.....	2
Report of the President.....	3
Financial Statements to 30 June 2015	
Statement of Profit or Loss and Other Comprehensive Income	6
Statement of Assets and Liabilities	7
Statement of Changes in Equity.....	8
Statement of Cash Flows.....	9
Notes to the Financial Statements	10
Independent Auditors Report	13
Certificate by Members of Committee	15

AUSTRALIAN MEALS ON WHEELS ASSOCIATION INCORPORATED

PURPOSE AND STRATEGIES

1. **Represent** State and Territory Associations by providing national leadership through one clear coherent voice on issues of mutual importance that, in order they be properly addressed, require influence, advocacy and partnering at a Federal Government level in relation to national policy and funding for the benefit of our shared key stakeholders of clients, volunteers and staff and the local communities in which they are placed. This representation is pro-active and strategic in nature and recognises the strong alignment of Government Policy with the intrinsic purpose of Meals on Wheels.
2. Provide a **single point of contact** or conduit for the Federal Government or other third parties or Peak bodies that require one reference or entry point into the Meals on Wheels environment nationally:
 - collate information and statistics that provide a national overview of Meals on Wheels and the scope and nature of its activities; and
 - participate in relevant Peak Body and Advisory Groups where AMOWA has relevant input and expertise to contribute.
3. Act as a national body to **share information and ideas** and seek out best practices from the 740 services that the State and Territory Associations represent and promulgate such information through the State and Territory Associations and through the 'Connecting' newsletter, the biennial national conference, AMOWA website and whatever other appropriate means is available.
4. Identify and **develop policy** on issues that are more effectively addressed through the National Association and which cannot be adequately addressed at a local, regional, State or Territory level:
 - initiate research into client nutrition and workforce development for volunteers and staff to help inform public policy and develop partnerships with Government and Non government bodies to help fund such research projects.
5. **Promote and raise awareness** about the value and cost effectiveness of Meals on Wheels and its purpose in helping frail aged clients, those with a disability, carers and others who may need the service to maintain their independence and encourage volunteers and staff to engage with Meals on Wheels and its purpose in their local community and in so doing build social capital and local communities. Use National Meals on Wheels day as a focal point to promote and raise awareness about the Service and its benefits to the Australian community:
 - develop strategic alliances with Corporate Partners and Sponsors for mutual benefit and support; and
 - develop strategic alliances with other non government non profit organisations for mutual benefit and support.

AUSTRALIAN MEALS ON WHEELS ASSOCIATION INCORPORATED

BOARD OF GOVERNORS 2014-2015

President:	Ron Welsh OAM (1 Jul -11 Sep 14) Debra Tape (11 Sep 14–8 Apr 15) Nelson Mathews (8 Apr–30 Jun 15)	
Vice President:	Nelson Mathews (1 Jul 14–8 Apr 15) Sean Burk (8 Apr–30 Jun 15)	Victoria Tasmania
Treasurer:	Donald Wikner (1 Jul 14–8 Apr 15) Anthony Charlesworth (8 Apr-30 Jun 15)	Queensland Queensland
Secretariat:	Sharyn Broer	South Australia
Members:	Debra Tape (1 Jul – 11 Sep 14) Leon Holmes AM Les MacDonald Ronald Welsh OAM (11 Sep 14-30 Jun 15) Maree Lyster-Sturman Margo Holness (8 Apr-30 Jun 15) Alison Meighan Patricia Mitchell Sean Burk (1 Jul 14-8 Apr 15) Barbara Hill Grant Watt (11 Sep 14-30Jun 15) Samson Wong AM (11 Sep 14-30 Jun 15) Anthony Charlesworth (11 Sep 14-8 Apr 15)	Queensland South Australia New South Wales New South Wales Victoria Victoria Western Australia Western Australia Tasmania Tasmania Australian Capital Territory Australian Capital Territory Queensland

PATRON

Governor-General of the Commonwealth of Australia: Sir Peter Cosgrove, AK MC (Retd)

AUSTRALIAN MEALS ON WHEELS ASSOCIATION INCORPORATED

President's Report

Introduction

This reports the highlights and achievements of the 2014 – 2015 financial year.

It has been a year of unique challenges for the board, starting with the sudden resignation in April / May of our President Debra Tape and Treasurer Don Wikner. Both had served as board members for many years and their contributions had been significant. Don had been integral to our financial management, and Debra had built vital links with the Department of Social Services (DSS) and raised the profile of AMOWA through participation in the Home and Community Care (HACC) Meals Review, and the first meetings of the Commonwealth Home Support (CHSP) Advisory Group.

We were joined by three new board members, Grant Watt and Samson Wong (AM) from Red Cross ACT, and Tony Charlesworth QLD MOW who took over the role of Treasurer.

Friends of Meals on Wheels

As acting President, I was joined by board members Sharyn Broer, Sean Burk and Grant Watt at this event in Parliament House, Canberra on March 25th, 2015. After discussions at our meeting in Sydney on the 12th and 13th March, the board agreed to develop a pamphlet highlighting the benefits of Meals on Wheels and concerns about various issues associated with the upcoming CHSP. I would like to acknowledge staff from both the South Australian and Queensland offices for working with me on this project and completing it in such a short time frame.

The event was chaired by Terri Butler MP, Member for Griffin, and Mark Coulton MP, Member for Parkes, and we were joined by about twenty MPs and their staff, including Phillip Ruddock, Ian MacFarlane and Warren Entsch.

The most significant message coming back to us was that they 'got' the More Than Just A Meal message. It was heartening to see that the years of reasserting our key messages, was working. The hard work of the NSW team in logo development and re-branding for AMOWA played a significant part in this, as did the subsequent upgrading of all the State websites. Another issue was highlighted via a pertinent question from Warren Entsch in regard to the impact of the CHSP, in terms of red tape and resources, on small services. It emphasised the importance of determining and articulating these governance and resource issues.

Engagement with the Federal Government and the Department of Social Services

In 2014 and early 2015, President Debra Tape, Secretary Sharyn Broer and myself, engaged in various correspondence and teleconferences with Pat Sparrow, the Ageing and Aged Care Adviser to Assistant Minister Fifield. The day before the Friends of Meals on Wheels event in Canberra, Sean, Sharyn and I met Pat and key DSS CHSP transition staff in the Minister's Office. We presented issues discussed by the board a

few weeks earlier and were heartened by the open and constructive conversation that followed.

We now have representatives on three DSS advisory groups-

- Ministerial Advisory Group – myself and Barbara Hill
- Community Services Advisory Group – Sean Burk
- Data Exchange Advisory Group – Sean Burk

These positions are vital to ensuring that AMOWA has a voice in raising operational sector concerns about My Aged Care, Regional Assessment Services, and the Community Home Support Program. We were also informed that Billy-Jo Read the Director, Home Support Implementation Section, DSS will not only be attending the national conference in September, but be on hand to discuss issues on a DSS stall for the duration.

CHSP – Submission and Fees Policy

AMOWA provided three very detailed submissions to DSS on the CHSP Manual, Best Practice Guidelines and Fees Policy. Sharyn Broer did an outstanding job of pulling them together. I attended the Minister’s Advisory Group meeting in Canberra just before the release of the Manual and Best Practice Guidelines to add further comment to the second drafts of the document. The most significant ‘win’ for the sector was the withdrawal of the proposed fees policy. This issue caused great concern amongst members, and a lot of explosive publicity about possible fee hikes to consumers. Both on radio and in the print media, AMOWA was mentioned and our concerns were articulated (via quotes from me and others in the sector). It highlighted the degree of good will in the community for MOW, and the power a dual approach; top end (AMOWA) and grass roots (local services).

AMOWA is poised to start collecting feedback from the States from July 1st to ensure that issues and common problems are identified, and that DSS are frequently updated.

Submission to Senate Select Committee on Health Inquiry

In October 2014, AMOWA made a detailed submission to the Senate Select Committee on Health Inquiry into health policy, administration and expenditure. This well-researched and clearly written submission drew upon the wealth of published evidence regarding the health benefits of Meals on Wheels, and called upon the government to consider meal services as a fundamental primary health measure, rather than simply an aged care service. Further recommendations were made regarding the implementation of the CHSP and My Aged Care gateway and increasing community access to dietician services.

Trade-marking

The critically important drive to protect the brand by trade-marking the words “Meals on Wheels” has been a long and challenging process. I would like to thank Les MacDonald for his ongoing efforts with this activity. Sparke Helmore Lawyers are providing legal services largely pro-bono. It is expected that the trade-mark will be approved and registered by September / October 2015.

Sponsorship

There have been no developments with AMOWA sponsorship in 2014-15. Individual States have various agreements with companies and suppliers, but there is no national arrangement currently in place. This issue will be discussed at our next Board meeting.

Research

The board decided not to release the Oppenheimer/Warburton report Meals on Wheels : Building Towards a New Social Experiment For Our Times. However, the findings are available for all States to consider and incorporate into their long-term service planning. There are funds (made available via previous sponsorship from Challenger) to pull together and summarise the Outcome Based Research project. This will be an agenda item at the next Board meeting.

NELSON MATHEWS
President

Australian Meals on Wheels Association Inc

Statement of Profit or Loss and Other Comprehensive Income
For the Year Ended 30 June 2015

	2015	2014
Note	\$	\$
Revenue	25,440	144,328
Other income	-	38,500
Depreciation and amortisation expense	(205)	-
Other expenses	(38,596)	(121,045)
Profit for the year	(13,361)	61,783
Total comprehensive income for the year	(13,361)	61,783

The accompanying notes form part of these financial statements.

Australian Meals on Wheels Association Inc

Assets and liabilities statement

30 June 2015

	Note	2015 \$	2014 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	2	107,755	137,052
Trade and other receivables	3	1,552	4,631
Prepayments		43,042	-
TOTAL CURRENT ASSETS		152,349	141,683
NON-CURRENT ASSETS			
Plant and equipment		704	-
Intangible assets	4	7,327	4,484
TOTAL NON-CURRENT ASSETS		8,031	4,484
TOTAL ASSETS		160,380	146,167
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables		32,035	4,461
TOTAL CURRENT LIABILITIES		32,035	4,461
NON-CURRENT LIABILITIES			
TOTAL LIABILITIES		32,035	4,461
NET ASSETS		128,345	141,706
MEMBERS' FUNDS			
Retained profits		128,345	141,706
TOTAL MEMBERS' EQUITY		128,345	141,706

The accompanying notes form part of these financial statements.

Australian Meals on Wheels Association Inc

Statement of Changes in Equity
For the Year Ended 30 June 2015

2015

	Retained Earnings	Total
Note	\$	\$
Balance at 1 July 2014	141,706	141,706
Loss for the year	(13,361)	(13,361)
Balance at 30 June 2015	<u>128,345</u>	<u>128,345</u>

2014

	Retained Earnings	Total
Note	\$	\$
Balance at 1 July 2013	79,922	79,922
Profit for the year	61,784	61,784
Balance at 30 June 2014	<u>141,706</u>	<u>141,706</u>

The accompanying notes form part of these financial statements.

Australian Meals on Wheels Association Inc

Statement of Cash Flows
For the Year Ended 30 June 2015

	2015	2014
Note	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from customers	25,345	178,198
Payments to suppliers and employees	(54,064)	(118,903)
Interest received	3,174	-
Net cash provided by (used in) operating activities	<u>(25,545)</u>	<u>59,295</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Payment for intangible asset	(2,843)	-
Purchase of property, plant and equipment	(909)	-
Net cash used by investing activities	<u>(3,752)</u>	<u>-</u>
CASH FLOWS FROM FINANCING ACTIVITIES:		
Net increase (decrease) in cash and cash equivalents held	(29,297)	59,295
Cash and cash equivalents at beginning of year	137,052	77,757
Cash and cash equivalents at end of financial year	<u>2</u> <u>107,755</u>	<u>137,052</u>

Australian Meals on Wheels Association Inc

Notes to the Financial Statements

For the Year Ended 30 June 2015

1 Summary of Significant Accounting Policies

(a) Basis of Preparation

This financial report is a special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act (ACT) 1991. The committee has determined that the not-for-profit Association is not a reporting entity.

The financial report has been prepared on an accruals and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(b) Income Tax

The Association is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

(c) Revenue and other income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the entity and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

All revenue is stated net of the amount of goods and services tax (GST).

Donations

Donations and bequests are recognised as revenue when received.

Interest revenue

Interest is recognised using the effective interest method.

Subscriptions

Revenue from the provision of membership subscriptions is recognised on a straight line basis over the financial year.

(d) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of assets and liabilities are shown inclusive of GST.

(e) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less.

Australian Meals on Wheels Association Inc

Notes to the Financial Statements For the Year Ended 30 June 2015

2 Cash and cash equivalents

	2015	2014
	\$	\$
Cash at bank and in hand	57,755	37,052
Short-term bank deposits	50,000	100,000
	<u>107,755</u>	<u>137,052</u>

Reconciliation of cash

Cash and Cash equivalents reported in the statement of cash flows are reconciled to the equivalent items in the statement of assets and liabilities as follows:

	2015	2014
	\$	\$
Cash and cash equivalents	107,755	137,052

3 Trade and other receivables

	2015	2014
	\$	\$
CURRENT		
Trade receivables	-	4,631
GST receivable	1,552	-
Total current trade and other receivables	<u>1,552</u>	<u>4,631</u>

4 Intangible Assets

Patents, trademarks and other rights		
Cost	8,765	5,922
Accumulated amortisation and impairment	(1,438)	(1,438)
Net carrying value	<u>7,327</u>	<u>4,484</u>
Total Intangibles	<u>7,327</u>	<u>4,484</u>

5 Contingencies

In the opinion of the Committee of Management, the Association did not have any contingencies at 30 June 2015 (30 June 2014:None).

6 Events Occurring After the Reporting Date

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Association, the results of those operations or the state of affairs of the Association in future financial years.

Australian Meals on Wheels Association Inc

**Notes to the Financial Statements
For the Year Ended 30 June 2015**

7 Association Details

The registered office of the association is:
Australian Meals on Wheels Association Inc
70 Greenhill Road
Wayville
SA 5034

Independent Auditor's Report

To the members of Australian Meals On Wheels Association Inc.

Report on the Financial Report

We have audited the accompanying financial report of Australian Meals On Wheels Association Inc, which comprises the statement of financial position as at 30 June 2015, the statement of comprehensive income, statement of cash flows and statement of changes in equity for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by members of the committee.

Committee Members' Responsibility for the Financial Statements

The committee members of Australian Meals On Wheels Association Inc are responsible for the preparation of the financial report and have determined that the basis of preparation described in Note 1, is appropriate to meet the requirements of the Associations Incorporation Act (Qld) 1981 and is appropriate to meet the needs of the members. The officers' responsibility also includes such internal control as the committee members determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the officers, as well as evaluating the overall presentation of the financial report.

13.


We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of Australian Meals On Wheels Association Inc as at 30 June 2015, and its financial performance and its cash flows for the year then ended in accordance with the financial reporting requirements of the Associations Incorporation Act (Qld) 1981

Basis of Accounting

Without modifying our opinion, we draw attention to Note 1 of the financial report which describes the basis of accounting. The financial report is prepared to assist Australian Meals on Wheels Inc to comply with the financial reporting provisions of the ACT Associations Incorporation Act 1991. As a result, the financial report may not be suitable for another purpose.


.....
Jason Croston
SRJ
Director

Date: 21 September 2015

Address: Unit 3, 27 South Pine Road, STRATHPINE QLD 4500

Australian Meals on Wheels Association Inc

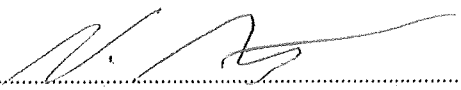
Statement by Members of the Board

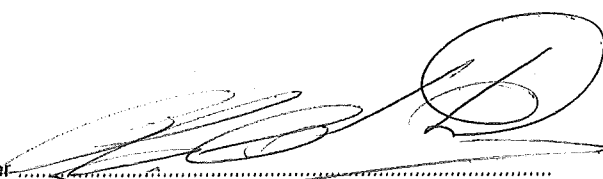
The committee has determined that the Association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial report as set out on pages 1-7:

1. Presents fairly the financial position of Australian Meals on Wheels Association Inc as at 30 June 2015 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Australian Meals on Wheels Association Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:

President.....

Treasurer.....

Dated 21/09/2015.